

# **Sunshine Coast Free Flyers - Hang Gliding and Paragliding in Sunshine Coast Class D Airspace**

## **Letter of Agreement**

**LoA\_3581**

**Version 1**

**Effective 05 June 2025**

**Between:**                      Airservices Australia (Airservices)/East Aerodrome Services (Sunshine Coast Tower)  
  Sunshine Coast Free Flyers

### **Authorised**

East Aerodrome Services - Richard Foley-Lewis  
Airservices Australia

Susy Goldner  
Secretary  
Sunshine Coast Free Flyers

This document remains valid until varied or terminated in accordance with the terms of this Letter of Agreement.

## Change summary

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Clause number and/or title	Change description	Change Request Id
All	New document	42476

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## Table of contents

<b>1</b>	<b>Purpose.....</b>	<b>3</b>
<b>2</b>	<b>Scope .....</b>	<b>3</b>
<b>3</b>	<b>Conditions of Use .....</b>	<b>3</b>
3.1	Area of operations .....	3
3.2	Other Conditions .....	3
<b>4</b>	<b>Noise – minimisation .....</b>	<b>4</b>
<b>5</b>	<b>Miscellaneous .....</b>	<b>4</b>
5.1	Costs .....	4
5.2	Variation .....	4
5.3	Information protection .....	4
5.4	Termination .....	5
5.5	Exchange of safety information .....	5
<b>6</b>	<b>Definitions .....</b>	<b>5</b>
<b>Appendix A</b>	<b>Indicative maps of authorised flying area.....</b>	<b>6</b>
A.1	PTC area of operations.....	6

# 1 Purpose

This Letter of Agreement (LoA) reflects the agreement between the parties on operational issues (for which no consideration is provided).

# 2 Scope

This LoA describes procedures for hang gliding and paragliding operations in Sunshine Coast Class D airspace by members of Sunshine Coast Free Flyers (SCFF), during Sunshine Coast Tower hours of operation.

# 3 Conditions of Use

## 3.1 Area of operations

Operations may only be carried out at the following location:

- a. Point Cartwright (PTC) - An area as defined by a polygon with the following coordinates:
  1. Upper 100m offshore - 26°40'48.38"S, 153° 8'26.12"E;
  2. Water tank- 26°40'48.38"S, 153° 8'18.03"E;
  3. Hilltop - 26°40'50.89"S, 153° 8'15.02"E;
  4. Lower hill - 26°40'55.07"S, 153° 8'14.18"E;
  5. Mid pines - 26°40'58.47"S, 153° 8'12.58"E;
  6. Lower pines - 26°41'1.10"S, 153° 8'11.95"E;
  7. Midway - 26°41'4.91"S, 153° 8'12.18"E;
  8. South end - 26°41'46.88"S, 153° 8'9.10"E;
  9. Lower 100m offshore - 26°41'47.04"S, 153° 8'14.17"E.

## 3.2 Other Conditions

- a. Operators must have a current CASA instrument for operation in Sunshine Coast Class D airspace and a copy of the current Instrument has been provided to Airservices Australia.
- b. Operations must not be above 300 FT AMSL.
- c. Operations must be conducted in VMC by day.
- d. The maximum number of aircraft airborne within the operational area at any given time is limited to three (3).
- e. SCFF pilots are responsible for their own safety regarding wake turbulence. Sunshine Coast Tower advice will not be given on fixed or rotary wing aircraft in the vicinity.
- f. SCFF pilots are responsible for their own see and avoid procedures. Sunshine Coast Tower will not provide segregation or advice on fixed or rotary wing aircraft in the vicinity.
- g. Advice to fixed or rotary wing aircraft in the vicinity may be limited to inclusion on the YBSU ATIS when SCFF operations are being conducted.

- h. Other hang gliding or paragliding operators may have approval to operate in this area. Sunshine Coast Tower will not provide advice on these operations.
- i. The Sunshine Coast Free Flyers Tower Contact Officer (TCO) must obtain approval from Sunshine Coast Tower (primary 07 5458 2953, secondary 07 5458 2954) on each occasion that flying is planned to occur.
- j. The TCO must leave a contact phone number with Sunshine Coast Tower, remain on the ground and always be contactable.
- k. The TCO must advise Sunshine Coast Tower when operations have been completed for the day.
- l. Sunshine Coast Tower may attempt to contact the TCO at last light on the number provided, however, shall not commence search and rescue action based on a failure to cancel operations unless direct reports or actual observation indicate an unresolved problem.

## **4 Noise – minimisation**

The parties to this LoA:

- 1. agree to take all reasonable measures to minimise noise disturbance to members of the community
- 2. are aware of potential noise outcomes relating to the operations associated with this LoA and will work together to identify, investigate and where possible implement noise improvement measures
- 3. agree that future reviews of this LoA will take into consideration any noise complaints relating to the operations undertaken as part of this LoA.

## **5 Miscellaneous**

### **5.1 Costs**

Each party must bear its own costs in performing this LoA.

### **5.2 Variation**

No variation or amendment to this LoA will apply unless:

- 1. it is in writing, authorised by each party to this LoA and
- 2. results in a new version of this document.

### **5.3 Information protection**

The parties to this LoA undertake that they will only use any information provided pursuant to this LoA exclusively for the purpose of enhancing aviation safety and will not permit its use for any other purposes, nor make it available for public scrutiny, except as required by law.

Neither party is obliged to provide any such information pursuant to this LoA if such disclosure will or is likely to result in that party being in breach of its legislative or other obligations, including privacy obligations.

## 5.4 Termination

Either party may terminate this LoA by providing the other party with advance written notice of the termination date.

## 5.5 Exchange of safety information

### 5.5.1 Purpose

The purpose of this section is to define the arrangements for the exchange of information for the benefit of both parties to this LoA in their respective goals of enhancing aviation safety.

### 5.5.2 Information exchange

Each party to this LoA will provide:

- Incident Reports and other safety related reports that have relevance to the other party's operations. Such reports shall be sent by electronic mail as workload permits but normally within 48 hours of origination.
- Summary of any ATS investigations undertaken that have relevance to the other party's operations
- Operational information that will assist in the conduct of safety investigation (this information will be limited to that which promotes air safety and will exclude information of a personal or commercial nature)
- Advice on operational procedures and practices
- Regular updates on operational matters that may impact on the ATS system.

### 5.5.3 Release of Airservices safety information

Airservices ATS related safety information, such as audio and surveillance recordings that will assist in the conduct of investigations, will only be provided on request to the Brisbane En-route Airspace Safety Manager via [safety.liaison@airservicesaustralia.com](mailto:safety.liaison@airservicesaustralia.com).

## 6 Definitions

Within this document, the following definitions apply:

Term	Definition
AMSL	Above mean sea level
CASA	Civil Aviation Safety Authority
LoA	This Letter of Agreement, including all attachments and appendixes.
PTC	Point Cartwright
SCFF	Sunshine Coast Free Flyers
TCO	Sunshine Coast Free Flyers Tower Contact Officer
VMC	Visual meteorological conditions

## Appendix A Indicative maps of authorised flying area

### A.1 PTC area of operations

